

# TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrow's Generations"

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## BOARD OF TRUSTEES MEETING MARCH 13, 2008

TRUSTEES PRESENT:	WAYNE GARRISON	PRESIDENT
	TOM PASQUALE	VICE-PRESIDENT
	JIM SMITH	SECRETARY
	LARRY DUNN	TREASURER
	JOHN MITCHELL	BOARD MEMBER
	LARRY HOLDERLY	BOARD MEMBER
	PAT NOVOTNY	BOARD MEMBER

SUPERINTENDENT: MIKE DARTER

ATTORNEY: DONALD TRIBBETT

The meeting was called to order at 7:04 p.m. by Mr. Garrison, who presided.

### SECRETARY'S REPORT:

Mr. Smith presented the minutes of the February 28, 2008 regular board of trustees meeting for approval. Mr. Pasquale moved to approve the minutes, seconded by Mr. Novotny.

Vote Ayes 7 Nays 0

Mr. Smith presented the minutes of the March 6, 2008 special meeting for approval. Mr. Dunn moved to approve the minutes with the addendum to the minutes to indicate that Mr. Novotny was absent, seconded by Mr. Pasquale.

Vote Ayes 7 Nays 0

### TREASURER'S REPORT:

Mr. Dunn requested approval to purchase a 22-month Certificate of Deposit in the amount of \$238,200.00 as a long-term investment and a Certificate of Deposit for 106 days in the amount of \$460,000.00 as a short-term investment. Mr. Smith moved to approve the purchase of both Certificates of Deposit seconded by Mr. Mitchell.

Vote Ayes 7 Nays 0

Mr. Dunn presented for approval the Operation and Maintenance fund claim voucher in the amount of \$23,211.31. Mr. Smith moved to approve the operation and maintenance fund claim voucher, seconded by Mr. Novotny.

Vote Ayes 7 Nays 0

Mr. Dunn presented for approval the Construction Fund claim voucher in the amount of \$1,299,145.63. Mr. Smith moved to approval the construction fund claim voucher, seconded by Mr. Mitchell.

Vote Ayes 7 Nays 0

Mr. Dunn presented for approval the payroll fund claim voucher in the amount of \$14,917.43. Mr. Pasquale moved to approve the payroll claim fund voucher, seconded by Mr. Novotny.

Vote Ayes 7 Nays 0

### **COMMITTEE REPORTS:**

#### Finance/Insurance Committee:

Mr. Dunn reported that a meeting was held on March 10, 2008 at which time the committee reviewed the available grant money from Rural Development for the office building project. The policies for new connection and commercial and industrial rates were distributed. The committee has scheduled another meeting for March 25, 2008 to review policies for recommendation to the Board.

#### Personnel Committee:

None

#### Projects Committee:

Mr. Mitchell reports that a meeting was held on March 6, 2008 and refers to the committee meeting minutes distributed.

#### Assets:

Mr. Smith reminds the Board that office bids are due March 27, 2008.

#### Policy Committee:

Mr. Garrison reports that a meeting will be set soon.

#### Ex-Officio members: Dan Banes, WCHD

None

### **OLD BUSINESS:**

None

### **SUPERINTENDENT'S REPORT:**

Mr. Darter summarized the incident report.

Mr. Darter distributes the summary of quotes received from vendors regarding the 4x4 ½ ton and 4x4 ¾ ton pickups. Mr. Darter requests approval to purchase both trucks from Bartlett Ford, Brookston, Indiana. Mr. Novotny moved to approve the purchase of the trucks, seconded by Mr. Smith.

Vote Ayes 7 Nays 0

Mr. Darter requests approval to purchase the billing software module from Keystone Software Systems that will allow the Billing Department to lien the "non-compliant" amounts through the module upgrade. Mr. Dunn moved to approve the purchase of the billing software module purchase, seconded by Mr. Novotny.

Vote Ayes 7 Nays 0

Mr. Darter refers to the Project Committee minutes in regards to Mr. Hornback request to be included in the PH III Project. Mr. Darter informs the Board that Mr. Hornback has decided to withdraw his request.

Mr. Darter reports that the committee had reviewed Mr. Muir's request to be included in the Phase IIIB Project contingent on him paying the monthly fee and all back-billing and associated fees.

Mr. Smith moved to allow Mr. Muir to be included in the Phase IIIB Project contingent on paying the associated fees and charges, seconded by Mr. Mitchell.

Vote Ayes 7 Nays 0

#### **ATTORNEY'S REPORT:**

Mr. Tribbett reports that the Judge Smith issued a ruling and denied the petitioners' request to reconsider her previous ruling dismissing the petition to create the Jefferson Township Conservancy District.

Mr. Tribbett reports that Judge Morton issued mediation order in the Juntgen case. Mediation was held, with progress being made, but no settlement was reached.

Mr. Tribbett indicates that the hearing will be continued on April 1, 2008 and that a second mediation session with all parties represented will take place in April.

Mr. Tribbett reports that he has sent correspondence to Mr. Emerson regarding Carroll County Ordinance No. 2008-01 and is awaiting a reply.

**ENGINEERS REPORT:**

Mr. Tierney reports that the Progress Meeting was held March 6, 2008 and all contracts were approved for payment.

Mr. Tierney reports on the progress of the construction of the WWTP and the collection system.

The next Progress Meetings are scheduled for Tuesday, April 8, 2008 starting at 9:00 a.m. at BMB.

Mr. Tierney summarized proposed change order for Contract #5 in the amount of \$1,883.00 and request approval of Change Order #3.

Mr. Mitchell moved to approved Change Order #3, seconded by Mr. Holderly.

Vote Ayes 7 Nays 0

**OTHER BUSINESS:**

Mr. Darter reported that the District needs to acquire an easement at the corner of HWY 24 and 650 E for the main line sewer. This easement will allow installation of sewer and avoid existing utilities already in that area.

Mr. Darter requests approval to purchase easement in the amount of \$1,000.00 form Mr. and Mrs. Rosca for GRW to execute the easement survey in order to proceed.

Mr. Smith moved to approve the easement expenditure as well as allowing GRW to proceed with the survey, seconded by Mr. Mitchell.

Vote Ayes 7 Nays 0

**PUBLIC COMMENT:**

None

There being no further business, Mr. Smith moved to adjourn the meeting, seconded by Mr. Novotny and thereupon adjourned at 7:40 p.m.

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James Smith, Secretary

Approved: \_\_\_\_\_  
Wayne Garrison, Presiding Officer