

# TWIN LAKES REGIONAL SEWER DISTRICT

*"Protecting the Environment Today for Tomorrow's Generations"*

## BOARD OF TRUSTEES MEETING

DECEMBER 11, 2014

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TRUSTEES PRESENT:	JOHN MITCHELL	PRESIDENT
	LYNN WILSON	VICE-PRESIDENT
	TOM PASQUALE	SECRETARY
	JAMIE ROUGH	TREASURER
	LARRY HOLDERLY	BOARD MEMBER
	DICK LEIS	BOARD MEMBER
	DARIN GRIESEY	BOARD MEMBER

ATTORNEY: DONALD TRIBBETT

MANAGER: MIKE DARTER

Mr. Mitchell opened the meeting at 7:00 p.m. Mr. Holderly moved to suspend the rules of the regular meeting to allow registered guest speaker Jim Revercomb from Keystone to address the Board. Discussion held with regard to the quote for the Release of Lien. Mr. Revercomb will consult with the State Board of Accounts regarding the Release of Certification currently utilized by Keystone.

### SECRETARY'S REPORT:

Mr. Pasquale presented the minutes of the November 13, 2014 regular meeting for approval. Mr. Holderly moved to approve the minutes, seconded by Mr. Griesey.

Vote Ayes 6 Nays 0

### COMMITTEE REPORTS:

#### Finance/Asset Committee

Mr. Rough reported that H.J. Umbaugh & Associates will not be present at tonight's meeting. A special meeting will be scheduled in the future to discuss the report/schedules received in the letter dated December 8, 2014. Mr. Holderly suggested that the rate should be rounded to the nearest dollar to make it an even amount.

Mr. Rough reported that the financial reports have been distributed.

#### Projects Committee:

No report

#### Personnel/Nominations Committee:

No report

Review Committee:

No Report

Policy Committee:

No Report

Assets Committee:

No Report

Legislative Committee:

No Report

**OLD BUSINESS:**

Mr. Holderly commented on his email with regard to online bill pay and the obstacles it presented.

**SUPERINTENDENT'S REPORT:**

Mr. Darter reported on the incident report. Mr. Rough inquired about an incident which was reported three times at a service location.

Mr. Darter requested approval for Ordinance 2014-01, Salary Schedule, which was reviewed and recommended by the Personnel Committee and represents a 3% increase for all employees. Mr. Holderly moved to approve Ordinance 2014-01, Salary Schedule on first reading, seconded by Mr. Rough.

Vote Ayes 6 Nays 0

Mr. Holderly moved to suspend the rules and adopt Ordinance 2014-01, Salary Schedule, on second and final reading, seconded by Mr. Leis.

Vote Ayes 6 Nays 0

Mr. Holderly move to adopt ordinance 2014-01 and 2<sup>nd</sup> and final reading, second Mr. Wilson.

Vote Ayes 6 Nays 0

Mr. Darter requested approval for the destruction of documents per IC 5-15-5.1-14 as outlined in the memo dated December 9, 2014. Mr. Rough moved to approve the destruction of documents as presented, seconded by Mr. Wilson.

Vote Ayes 6 Nays 0

Mr. Darter requested approval to use CDC Resources for the destruction of documents. Mr. Holderly moved to approve CDC Resources to destroy the documents, seconded by Wilson.

Vote Ayes 6 Nays 0

Mr. Darter presented for approval the 2015 Payroll Schedule. Mr. Holderly moved to approve the schedule as presented, seconded by Mr. Leis.

Vote Ayes 6 Nays 0

Mr. Darter requested approval to write off the outstanding check in the amount of \$0.47 as indicated in the memo dated December 8, 2014. Mr. Pasquale moved to approve the write off as presented, seconded by Mr. Griesey.

Vote Ayes 6 Nays 0

Mr. Darter requested approval for the State Bank of Burnettsville to debit the sinking fund account for bond principle and interest payments to the Bank of New York. Mr. Holderly moved to approve the wire authorization as presented in memo dated December 8, 2014, seconded by Mr. Wilson.

Vote Ayes 6 Nays 0

Mr. Darter distributed the lien activity for 2014 with 2013 for comparison.

**ATTORNEY'S REPORT:**

Mr. Tribbett reported on the Ray connection lawsuit; the Court of Appeals of Indiana affirmed the trial court's judgment in favor of TLRSD. Mr. Tribbett further reported that he has a request for additional attorney fees in the matter.

Mr. Tribbett reported that the Indiana Supreme Court issued an opinion in the Ray & Alford matter as well as the Hruska & Hanna matter; the judgment of the trial court removing the properties from the tax sale list is reversed. Mr. Tribbett notified the Carroll County Auditor and Treasurer and sent copies of the opinion. Mr. Tribbett reported that he also spoke with the Carroll County Comet. He further reported that this decision was featured in the Indiana Lawyers periodical.

Mr. Tribbett reported that there was a ruling last week with regard to the Ackerman motion to set aside judgment; Ackerman's motion was denied. Mr. Tribbett further reported that he prepared an affidavit for additional attorney fees.

Mr. Tribbett reported on the Mohler hearing; a body attachment was issued.

Mr. Tribbett reported on the Hruska matter; a body attachment was previously issued and the order was received last week.

**OTHER BUSINESS:**

Mr. Mitchell read two letters that he received from customers with regard to the postcards sent with regard to flushing the grinder and shared concern in mailing them out prior to the end of August in the future.

Mr. Holderly presented Mr. Mitchell with an award for his dedication and service as his second term ends December 31, 2014.

**TREASURER'S REPORT:**

Mr. Rough presented for approval the Operation and Maintenance Fund claim voucher in the amount of \$81,938.85. Mr. Holderly moved to approve the Operation and Maintenance Fund claim voucher, seconded by Mr. Wilson.

Vote Ayes 6 Nays 0

Mr. Rough presented for approval the Capital Improvement Fund claim voucher in the amount of \$13,540.00. Mr. Holderly moved to approve the Capital Improvement Fund claim voucher, seconded by Mr. Griesey.

Vote Ayes 6 Nays 0

Mr. Rough presented for approval the Employee Benefits –INPRS claim voucher in the amount of \$7,255.11. Mr. Holderly moved to approve the Employee Benefits –INPRS claim voucher, seconded by Mr. Pasquale.

Vote Ayes 6 Nays 0

Mr. Rough presented for approval the Payroll claim voucher in the amount of \$50,026.55. Mr. Holderly moved to approve the Payroll claim voucher, seconded by Mr. Pasquale.


Vote Ayes 6 Nays 0

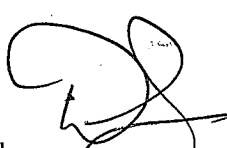
**PUBLIC COMMENT:**

None.

With no further business before the Board, Mr. Mitchell thanked the Board and reflected on his time served and moved for adjournment at 7:44 p.m., seconded by Mr. Rough.

Vote Ayes 6 Nays 0

  
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Mr. Wilson, President

Approved:   
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Mr. Griesey, Secretary