

# TWIN LAKES REGIONAL SEWER DISTRICT

*"Protecting the Environment Today for Tomorrow's Generations"*

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## BOARD OF TRUSTEES MEETING

December 8, 2016

TRUSTEES PRESENT:	LYNN WILSON	PRESIDENT
	JAMIE ROUGH	VICE-PRESIDENT
	DARIN GRIESEY	SECRETARY
	DICK LEIS	TREASURER
	DONALD KOLESZAR	BOARD MEMBER
	TOM PASQUALE	BOARD MEMBER

TRUSTEES ABSENT:	LEO BROWN	BOARD MEMBER
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ATTORNEY:	DONALD TRIBBETT
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MANAGER:	MIKE DARTER
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OFFICE FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Wilson opened the meeting at 7:00 pm.

### **PUBLIC COMMENT:**

Mr. Terrance Stegner attended and discussed issue from May 2016 regarding his basement and sewage overflow.

### **SECRETARY'S REPORT:**

Mr. Griesey asked for a motion to approve the minutes of the November 10, 2016 regular meeting. Mr. Leis moved to approve the minutes, seconded by Mr. Pasquale.

Vote Ayes 6 Nays 0

### **COMMITTEE REPORTS:**

#### Finance/Asset Committee:

O&M Budget was presented and Mr. Griesey made a motion to approve, seconded by Mr. Rough.

Vote Ayes 5 Nays 0 Abstain 1

Mr. Darter also presented Draft of Discontinuance of Service Program Policy.

#### Personnel/Nominations Committee

Mr. Darter presented Salary Ordinance 2016-01. Mr. Rough moved to approve 2016-01 salary schedule for 2017, seconded by Mr. Leis.

Vote Ayes 6 Nays 0

Mr. Rough moved to suspend the rules and adopt Ordinance 2016-01, Salary Schedule, on second and final reading, seconded by Mr. Griesey.

Vote Ayes 6 Nays 0

Mr. Rough requested to adopt ordinance 2016-01 on 2<sup>nd</sup> and final reading. Mr. Griesey made a motion to adopt Ordinance 2016-01, seconded by Mr. Leis.

Vote Ayes 6 Nays 0

Discussion held regarding spousal carve-out for medical insurance.

Projects Committee:

Mr. Craig Farrell, GRW Engineering, discussed pre-construction minutes and project will start next month and Idaville project site was video-taped for engineer. The Board was provided a copy of Progress Meeting Schedule and Pay Application(s). Mr. Darter is working with the District's insurance agent to procure the 3 year maintenance bond as required by White County Highway Department.

Review Committee:

No Report

Legislative Committee:

No Report

**OLD BUSINESS:**

None

**SUPERINTENDENT'S REPORT:**

Mr. Darter discussed incident and operation reports; 40 incidents and slowing down.

Mr. Darter discussed Notice of Violation, Sewer Use Ordinance letter sent to Mr. Noble regarding damage to District, building sewer maintenance and sewage discharge.

Mr. Darter presented bad debt uncollectible accounts in the amount of \$625.68 and requested approval to write off balances. Mr. Griesey moved to write off bad debt as presented, seconded by Mr. Pasquale.

Vote Ayes 6 Nays 0

Mr. Darter also discussed Snow Ditch WWTP NPDES permit renewal.

Mr. Darter presented to the Board seven (7) accounts with outstanding lien amounts, provided background for each property and requested guidance from the Board on any additional action.

**ATTORNEY'S REPORT:**

Mr. Tribbett gave an update on Indiana Beach, Richard Ray case and Monticello MHC.

Mr. Tribbett also stated that the Stephanie (Johnson) Hostetler judgment case has been released.

**TREASURER'S REPORT:**

Mr. Leis mad a motion to approve all claims as follows:

Operation & Maintenance Fund claim voucher in the amount of \$ 137,053.87,

Sinking Fund voucher in the amount of \$ 1,063,434.38,

Payroll Fund – Employees claim voucher in the amount of \$ 57,423.34,

Payroll Fund – Board of Trustees claim voucher in the amount of \$ 500.00, and

Employee Benefits – INPRS claim voucher in the amount of \$ 8,689.93, seconded by Mr. Rough.

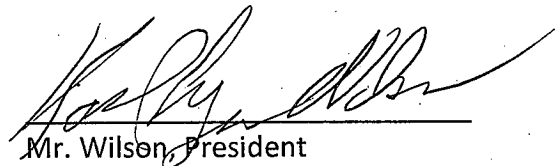
Vote Ayes 6 Nays 0

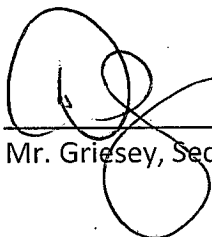
**OTHER BUSINESS:**

Discussion held regarding officers. Mr. Rough made a motion to keep same officers for 2017; Lynn Wilson, President, Jamie Rough, Vice President, Dick Leis, Treasurer, and Darren Griesey, Secretary, seconded by Mr. Leis.

Vote Ayes 6 Nays 0

With no further business before the Board, Mr. Wilson made a motion to adjourn at 8:35 pm, seconded by Mr. Koleszar.

  
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Mr. Wilson, President

Approved:   
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Mr. Griesey, Secretary