

# TWIN LAKES REGIONAL SEWER DISTRICT

*"Protecting the Environment Today for Tomorrow's Generations"*

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## BOARD OF TRUSTEES MEETING

6/14/18

TRUSTEES PRESENT:	JAMIE ROUGH	PRESIDENT
	LYNN WILSON	SECRETARY
	DONALD KOLESZAR	TREASURER
	LEO BROWN	BOARD MEMBER
	DARIN GRIESEY	BOARD MEMBER

TRUSTEES ABSENT:	DICK LEIS	VICE-PRESIDENT
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ATTORNEY:	DONALD TRIBBETT
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MANAGER:	MIKE DARTER
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OFFICE FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Rough opened the meeting at 5:30 pm.

### **PUBLIC COMMENT:**

### **SECRETARY'S REPORT:**

Mr. Wilson asked for a motion to approve the minutes of the May 17, 2018 regular scheduled meeting, Mr. Koleszar made a motion to approve, seconded by Mr. Brown.

Vote Ayes 4 Nays 0

### **COMMITTEE REPORTS:**

#### Finance/Asset Committee:

Reports were given to the Board regarding April financials, Investment Summary, Lien List, and Non-Compliant Charges.

#### Personnel Committee:

No Report

**Mr. Griesey arrived at 5:45 pm to board meeting.**

#### Projects Committee:

Board discussion of jet streamer purchase from ATS. Committee stated that this would help keep solids down and off of the floats in the wet wells. There is a three year maintenance contract and ATS is the sole source distributor of product. Mr. Brown made a motion to purchase (4) jet streamers for a total amount of \$104,000.00, seconded by Mr. Wilson.

Vote Ayes 4 Nays 0 Abstain 1 (Mr. Griesey)

Mr. Joe Tierney, GRW, gave an update on Snow Ditch project and discussed Change Order No. 11 for Thieneman Construction for sealing pipe penetrations in the amount of \$1,374.00. Mr. Wilson made a motion to accept and approve, seconded by Mr. Brown.

Vote Ayes 5 Nays 0

Mr. Tierney asked for approval for Pay App#15 to Thieneman Construction for partial retainage release in the amount of \$44,097.00. Mr. Brown made a motion to approve, seconded by Mr. Koleszar.

Vote Ayes 5 Nays 0

Mr. Tierney presented GRW's Contract Modification 2, in the amount of \$6,000.00 and requested approval. Mr. Tierney stated that the amount of time to contract time to complete project was 420 but was increased to 561 days, extending the contract administration cost, including the completion of the as-built drawings. Discussion held. Mr. Wilson made a motion to approve, seconded by Mr. Griesey.

Vote Ayes 5 Nays 0

Review Committee:

No Report

Legislative Committee:

No Report

**OLD BUSINESS:**

Board discussion held regarding Carroll White REMC additional meter locations. Mr. Koleszar made a motion to approve the three locations presented, seconded by Mr. Brown.

Vote Ayes 5 Nays 0

EDU comparison spreadsheet was given to Board. Board discussion held and Mr. Wilson made a motion to remove names of TLRSD customers, area, grinder number and drawings due to customer confidentiality, seconded by Mr. Brown.

Vote Ayes 5 Nays 0

Discussion held on copier quotes from three companies. Mr. Koleszar made a motion to select the low quote from Cardinal Copier with a lease the machine for 60 months at a monthly rate of \$174.92, seconded by Mr. Brown.

Vote Ayes 5 Nays 0

Go Green postcards to be mailed to all customers, with an option to go paperless for TLRSB monthly billing.

**SUPERINTENDENT'S REPORT:**

Mr. Darter presented the Incident report from May 12<sup>th</sup> through June 8th.

Mr. Darter presented the Operations Report from May 6, 2018 to June 2, 2018.

Mr. Darter stated that Lost Acres was in compliance with Sewer Use Ordinance violation and recommended to the Board to remove noncompliance fees from the account. Mr. Wilson made a motion to approve, seconded by Mr. Brown.

Vote Ayes 5 Nays 0

Mr. Darter stated that Medlin, Bitterling, and Sanson would continue to get billed as properties were sold a Commissioner's Sale. Mr. Koleszar made a motion to reverse board's previous decision on May 17, 2018, and TLRSB billing office would be directed to rebill these customers, seconded by Mr. Wilson.

Vote Ayes 5 Nays 0

Discussion held regarding hiring a part-time Administrative Assistant I for The District. Mr. Brown made a motion to advertise for this position in three local newspapers, seconded by Mr. Griesey.

Vote Ayes 4 Nays 0 Abstain 1 (Mr. Wilson)

**ATTORNEY'S REPORT:**

Mr. Tribbett gave an update on Indiana Beach Conservancy District and the Stipulation Regarding Implementation; approved by Judge Morton. Mr. Wilson made a motion to proceed with the \$108,000.00 payment to be made, seconded by Mr. Brown.

Vote Ayes 5 Nays 0

Mr. Tribbett gave an update on Buss property. Mr. Koleszar made a motion to proceed to send Notice to Connect to property owner, seconded by Mr. Griesey.

Vote Ayes 5 Nays 0

Mr. Tribbett gave Lakeland RSD update lawsuit for reconsideration and appeal.

**TREASURER'S REPORT:**

Mr. Koleszar made a motion to pay all claims as follows:

Operation & Maintenance Fund claim voucher in the amount of \$ 98,309.24,

Capital Improvement Fund voucher in the amount of \$ 108,000.00,

Sinking Fund voucher in the amount of \$ 1,060,209.38

Construction Fund claim voucher in the amount of \$ 45,902.00,

Payroll Fund – Employees claim voucher in the amount of \$ 69,802.15,

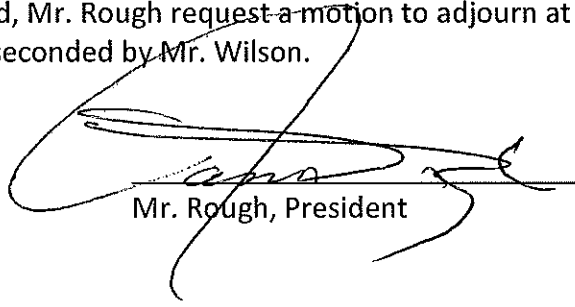
Payroll Fund – Board of Trustees voucher in the amount of \$ 400.00,

and Employee Benefits – INPRS claim voucher in the amount of \$ 8,785.46, seconded by Mr. Wilson.

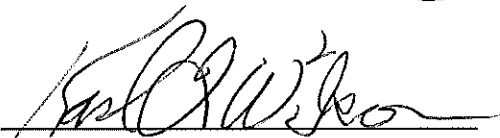
Vote Ayes 5 Nays 0

**OTHER BUSINESS:**

With no further business before the Board, Mr. Rough request a motion to adjourn at 6:50 pm, Mr. Griesey moved to adjourn, seconded by Mr. Wilson.



Mr. Rough, President

Approved:   
Mr. Wilson, Secretary