

TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrows Generations"

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BOARD OF TRUSTEES MEETING

10/10/19

TRUSTEES PRESENT:	JAMIE ROUGH	PRESIDENT
	DICK LEIS	VICE-PRESIDENT
	DONALD KOLESZAR	TREASURER
	JOSHUA DIGGS	BOARD MEMBER
	DARIN GRIESEY	BOARD MEMBER
	ROBERT HOUSER	BOARD MEMBER

TRUSTEES ABSENT:

ATTORNEY: DONALD TRIBBETT

MANAGER: MIKE DARTER

OFFICE FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Rough opened the meeting at 5:30 pm.

PUBLIC COMMENT:

Jeffry Hersha, Jones & Henry Engineers LTD, briefly spoke regarding his company and what services are available.

OLD BUSINESS:

White County Building Planning letter sent to Mr. Rogers.

SECRETARY'S REPORT:

Mr. Rough asked for a motion to approve the minutes of the September 12, 2019 regular scheduled meeting. Mr. Griesey made a motion to approve minutes as presented, seconded by Mr. Houser.

Vote Ayes 6 Nays 0

Mr. Rough appointed Mr. Diggs as Secretary until 12/31/19.

COMMITTEE REPORTS:

Personnel Committee:

Committee met on 10/7/19.

Mr. Houser recommended to amend Ordinance 2019-01, section 6, to read as All "Full Time" employees.

Mr. Leis made a motion to amend Ordinance 2019-01 section 6 to read all Full-Time Employees, seconded by Mr. Houser.

Vote Ayes 6 Nays 0

Mr. Griesey made a motion to change job description as submitted by committee, seconded by Mr. Leis.

Vote Ayes 6 Nays 0

Mr. Houser made a motion to approve Ordinance 2019-01, as amended, seconded by Mr. Griesey.

Vote Ayes 6 Nays 0

Mr. Griesey made a motion for the rules to be suspended and Ordinance 2019-01, as amended, be read a second time and adopted, seconded by Mr. Diggs.

Vote Ayes 6 Nays 0

Mr. Leis made a motion to adopt Ordinance 2019-01, as amended, seconded by Mr. Houser.

Vote Ayes 6 Nays 0

Finance Committee:

Mr. Darter presented the 2020 medical policy recommendation from Mr. Mike Guance, ICA, to remain with Anthem BCBS with an annual increase of 7.41%. Mr. Koleszar made a motion to accept Anthem BCBS for 12/1/19 – 11/30/20, seconded by Mr. Houser.

Vote Ayes 6 Nays 0

Mr. Darter presented the TLRSD 2020 Budget. Mr. Leis made a motion to table this vote until the November meeting, seconded by Mr. Griesey.

Vote Ayes 6 Nays 0

Reports were given to board for Rate Study, August 2019 Financials, Lien List, and Non-Compliant Charges.

Projects Committee:

No Report

Review Committee:

No Report

Legislative Committee:

No Report

SUPERINTENDENT'S REPORT:

Mr. Darter summarized the Incident Report.

Mr. Darter summarized the Operations Report.

Mr. Darter gave Indiana Beach Road Connection summary update that notices were sent that properties will be liened for non-connection.

Mr. Darter stated that an attorney letter will be going out in 30 days if failure to connect, and expired permits will be charged a fee of \$5.00 per day for non-connection.

Mr. Darter stated that 18 customers will be charged for the change from an RV rate to 1 full EDU.

Mr. Darter presented Keystone/Boyce Software Annual Maintenance Agreement for 2020 in the amount of \$ 5,360.00. Mr. Leis made a motion to approve, seconded by Mr. Koleszar.

Vote Ayes 6 Nays 0

Mr. Darter presented Mrs. Somers billing adjustment request. Mr. Leis made a motion to deny request, seconded by Mr. Houser.

Vote Ayes 6 Nays 0

ATTORNEY'S REPORT:

Mr. Tribbett discussed REMC email and issue with Public Records Act.

Mr. Tribbett discussed Clear Lake vs Hoagland; no action to be taken.

TREASURER'S REPORT:

Mr. Koleszar made a motion to pay all claims as follows:

Operation & Maintenance Fund claim voucher in the amount of \$ 181,000.23,

Capital Improvement Fund voucher in the amount of \$ 55,337.44,

Payroll Fund - Board of Trustees claim voucher in the amount of \$ 400.00,

Payroll Fund – Employees claim voucher in the amount of \$ 59,188.76,

and Employee Benefits – INPRS claim voucher in the amount of \$ 8,824.62,

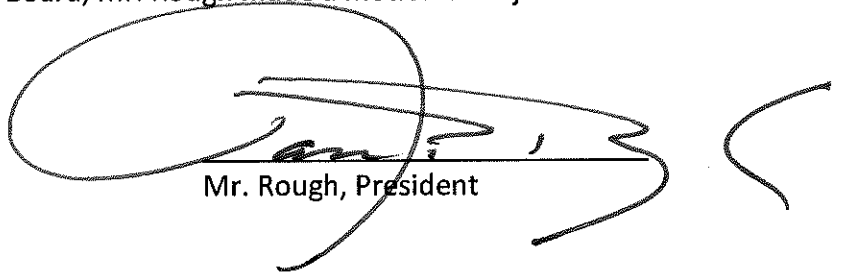
seconded by Mr. Leis.

OTHER BUSINESS:

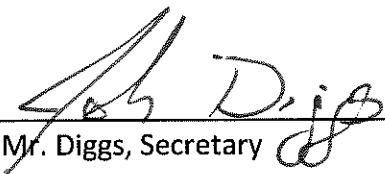
Mr. Darter stated that TLRSB now has surplus computer workstations due to the purchase of new workstations. Mr. Darter recommended to either recycle or declare surplus and allow for the purchase by District employees. Board discussion held. Mr. Griesey made a motion to declare 6-8 computers as surplus, and to sell them to any District employee in the amount of \$25.00 each, seconded by Mr. Leis.

Vote Ayes 6 Nays 0

With no further business before the Board, Mr. Rough made a motion to adjourn at 7:27 pm.



Mr. Rough, President

Approved: 
Mr. Diggs, Secretary