

TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrow's Generations"

L
R
S
D

BOARD OF TRUSTEES MEETING

11/12/20

TRUSTEES PRESENT: DICK LEIS PRESIDENT
 JAMIE ROUGH VICE-PRESIDENT
 DONALD KOLESZAR TREASURER
 JAN FAKER BOARD MEMBER
 AARON RUEMLER BOARD MEMBER

TRUSTEES ABSENT: JOSHUA DIGGS SECRETARY
 ROBERT HOUSER BOARD MEMBER

ATTORNEY: DONALD TRIBBETT

MANAGER: MIKE DARTER

OFFICE FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Leis opened the meeting at 5:36 pm.

Ordinance 2020-01 having been read a second time by title, Mr. Koleszar moved that the ordinance be adopted as read, seconded by Mr. Ruemler and on call of the roll was carried by the following vote:

Vote Ayes 5 Nays 0

PUBLIC COMMENT:

OLD BUSINESS:

Ziegler, Riveria, and Sztuk non-compliance will be removed in December 2020.

SECRETARY'S REPORT:

Mr. Leis asked for a motion to approve the minutes of the October 8, 2020 regular scheduled meeting. Mr. Ruemler made a motion to approve, seconded by Mr. Koleszar.

Vote Ayes 5 Nays 0

COMMITTEE REPORTS:

Finance Committee:

The 2021 O&M Draft Budget was presented and committee recommend approval. Mr. Koleszar made a motion to approve, seconded by Mr. Ruemler.

Vote Ayes 5 Nays 0

Mr. Koleszar presented Investment Summary, September 2020 Financials, Non-Compliance charges, Budget vs Expense, Quarterly Investment, and Lien list.

Personnel Committee:

None

Project Committee:

Mr. Joe Tierney, GRW, presented an Engineering Agreement in the amount of \$188,600. Mr. Rough made a motion to approve, seconded by Mr. Ruemler.

Vote Ayes 5 Nays 0

Mr. Tierney discussed getting appraisal for Upper Jacobs Lift Station. Mr. Rough moved to direct Mr. Tribbett to solicit and secure appraisal services, seconded by Mrs. Faker.

Vote Ayes 5 Nays 0

ATTORNEY'S REPORT:

Mr. Tribbett discussed hearings regarding connection lawsuits; Bhavani and Riviera will be on November 13, 2020. He is also asking judge for additional attorney fees for amount of work completed.

Mr. Tribbett discussed Desch lawsuit, which is scheduled for December 7, 2020. Motion filed to continue trial date; Mr. Tribbett may file for summary judgment.

Review Committee:

No Report

Legislative Committee:

No Report

Executive Committee:

No Report

SUPERINTENDENT'S REPORT:

Mr. Darter summarized the Incident Report; 48 calls; 60 less calls in 2020 than 2019 to date.

Mr. Darter summarized the Operations Report. 14.5 million gallons of water treated; Operations getting ready for winter months.

Mr. Darter presented Ordinance 2020-02. NSF fees at The Fountain Trust Company will increase beginning November 16, 2020 and recommends increasing fees charged from

\$25.00 per incident to \$35.00 to cover costs per Section 4-D. Mrs. Faker moved to approve Ordinance 2020-02 on 1st reading, seconded by Mr. Ruemler.

Vote Ayes 5 Nays 0

Mr. Darter will advertise in local newspaper the public hearing on Ordinance 2020-02.

Mr. Darter presented 2021 HSA Contributions and requested approval for 50% payment to employees; with first deposit on 1/4/2021 for total amount of \$12,750.00, and second deposit to be made on 5/28/21 for total amount of \$12,750.00. Mrs. Faker made a motion to approve, seconded by Mr. Ruemler.

Vote Ayes 5 Nays 0

Mr. Darter presented Employee Handbook revision to increase sick leave from 4 days per calendar year, to 5 days. Mrs. Faker made a motion to approve, seconded by Mr. Ruemler.

Vote Ayes 5 Nays 0

Mr. Darter presented 2021 Board Meeting Schedule. Mrs. Faker made a motion to approve, seconded by Mr. Ruemler.

Vote Ayes 5 Nays 0

Mr. Darter presented 2021 Holiday Schedule. Mrs. Faker made a motion to approve, seconded by Mr. Ruemler.

Vote Ayes 5 Nays 0

Mr. Darter presented 2021 Payroll Schedule. Mrs. Faker made a motion to approve, seconded by Mr. Rough.

Vote Ayes 5 Nays 0

TREASURER'S REPORT:


Mr. Koleszar made a motion to pay all claims as follows:

Operation & Maintenance Fund claim voucher in the amount of \$ 165,655.62,
Capital Improvement Fund claim voucher in the amount of \$ 1,750.00,
Payroll Fund – Board of Trustees claim voucher in the amount of \$ 350.00
Payroll Fund – Employees claim voucher in the amount of \$ 80,427.89,
and Employee Benefits – INPRS claim voucher in the amount of \$ 12,040.94,
seconded by Mr. Rough.


Vote Ayes 5 Nays 0

OTHER BUSINESS:

With no further business before the Board, Mr. Leis made a motion to adjourn at 7:22 pm.



Mr. Leis, President



Mr. Rough, Vice President