

# TWIN LAKES REGIONAL SEWER DISTRICT

*"Protecting the Environment Today for Tomorrow's Generations"*

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## BOARD OF TRUSTEES MEETING

5/13/21

TRUSTEES PRESENT:	DICK LEIS	PRESIDENT
	JAMIE ROUGH	VICE-PRESIDENT
	AARON RUEMLER	SECRETARY
	DONALD KOLESZAR	TREASURER
	JOSHUA DIGGS	BOARD MEMBER
	ROBERT HOUSER	BOARD MEMBER

TRUSTEES ABSENT:	JAN FAKER	BOARD MEMBER
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ATTORNEY:	DONALD TRIBBETT	ABSENT
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MANAGER:	MIKE DARTER
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OFFICE FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Leis opened the meeting at 5:30 pm.

### **PUBLIC COMMENT:**

None

### **OLD BUSINESS:**

None

### **SECRETARY'S REPORT:**

Mr. Ruemler asked for a motion to approve the minutes of the April 8, 2021 regular scheduled meeting, Mr. Rough made a motion to approve, seconded by Mr. Houser.

Vote Ayes 6 Nays 0

Mr. Ruemler asked for a motion to approve the minutes of the April 30, 2021 Executive Session, Mr. Rough made a motion to approve, seconded by Mr. Houser.

Vote Ayes 6 Nays 0

Mr. Ruemler asked for a motion to approve the minutes of the April 30, 2021 Special Meeting, Mr. Rough made a motion to approve, seconded by Mr. Houser.

Vote Ayes 6 Nays 0

**COMMITTEE REPORTS:**

Finance Committee:

Mr. Koleszar presented BakerTilly agreement; board discussion held. Mr. Rough made a motion to approve the BakerTilly agreement, seconded by Mr. Koleszar.

Vote Ayes 6 Nays 0

Mr. Koleszar presented January 2021 Financials, February 2021 Financials, March 2021 Financials, Lien list, Non-Compliance charges, Investment Summary, and Budget vs Expense 1st Quarter 2021. Also, CD is coming due on 5/20/2021. Mr. Rough made a motion to give Mr. Darter authority to get new quotes, seconded by Mr. Ruemler.

Vote Ayes 6 Nays 0

Personnel Committee:

No Report

Project Committee:

Kaminsky purchase signed and waiting on documents to be finalized.

Review Committee:

Mr. Ruemler presented the committee minutes for meeting held on 4/30/21 regarding Mrs. Woods. Mr. Rough made a motion to approve Mrs. Woods to put in gate/fence per drawing specifications, seconded by Mr. Ruemler.

Vote Ayes 6 Nays 0

Legislative Committee:

No Report

Executive Committee:

No Report

**SUPERINTENDENT'S REPORT:**

Mr. Darter summarized the Incident Report; issues for non-use in winter created additional calls in early spring.

Mr. Darter summarized the Operations Report; 8.9 million gallons of water treated; pumps repaired and re-installed; operators working well together and putting tanks online in anticipation of Memorial Day holiday volume.

Mr. Darter requested approval of the postage meter lease agreement with Pitney Bowes for 60 months at \$471.99 due per quarter. Mr. Ruemler made a motion to accept agreement, seconded by Mr. Houser.

Vote Ayes 6 Nays 0

**ATTORNEY'S REPORT:**

None

**TREASURER'S REPORT:**

Mr. Koleszar made a motion to pay all claims as follows:

Operation & Maintenance Fund claim voucher in the amount of \$ 182,873.22

Capital Improvement Fund claim voucher in amount of \$ 52,857.00,

Payroll Fund – Board of Trustees claim voucher in the amount of \$ 600.00,

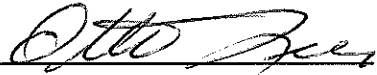
Payroll Fund – Employees claim voucher in the amount of \$ 91,296.21,

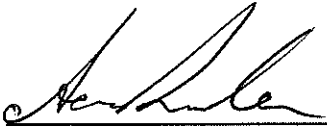
and Employee Benefits – INPRS claim voucher in the amount of \$ 13,567.36,  
seconded by Mr. Rough.

Vote Ayes 6 Nays 0

**OTHER BUSINESS:**

With no further business before the Board, Mr. Leis made a motion to adjourn at 6:10 pm.

  
Mr. Leis, President

  
Mr. Ruemler, Secretary