

# TWIN LAKES REGIONAL SEWER DISTRICT

"Protecting the Environment Today for Tomorrow's Generations"

TLRSD

## BOARD OF TRUSTEES MEETING

9/14/23

TRUSTEES PRESENT:	DICK LEIS	PRESIDENT
	BRUCE WILSON	VICE-PRESIDENT
	DONALD KOLESZAR	TREASURER
	JANET FAKER	SECRETARY
	TAYLOR GIBSON	BOARD MEMBER
	BRAD WARD	BOARD MEMBER
	MARTIN WELSH	BOARD MEMBER

TRUSTEES ABSENT:

ATTORNEY: DONALD TRIBBETT

MANAGER: MIKE DARTER

OFFICE/HR/FINANCIAL MANAGER: JACKIE FRANKLIN

Mr. Leis opened the meeting at 5:30 pm.

### PUBLIC COMMENT:

Ms. Julie Morris, TLRSD Administrative Assistant II, asked to be reimbursed for leaving work early on August 16, 2023 due to a sewer odor in the office as she became ill from the smell. Board discussion held. Mr. Leis requested it go to the TLRSD Review Committee for discussion and recommendation.

### OLD BUSINESS:

Mr. Leis asked board members to discuss per diem pay for TLRSD Board Members in 2024. Board discussion. Mr. Tribbett will make resolution effective 1/1/2024 at \$100.00 per meeting.

### SECRETARY'S REPORT:

Mrs. Faker asked for a motion to approve the minutes of the August 10, 2023 regular scheduled meeting, Mr. Wilson moved to approve, seconded by Mr. Welsh.

Vote Ayes 7 Nays 0

### COMMITTEE REPORTS:

#### Finance Committee:

Mr. Koleszar presented Investment Summary, Liens, and July 2023 Financials.

#### Personnel Committee:

No Report

Project Committee:

Engineer's written report was summarized and a 30 day look ahead schedule. Additional information provided included the following; Progress Meeting #9 Summary, Progress Meeting #10 agenda, RPR Reports, and Spectra-Tech Claim.

Mr. Leis presented Pay App #9 requested from Rothenberger in the amount of \$36,000.00. Mr. Koleszar made a motion to approve Pay App #9 in the amount of \$36,000.00, seconded by Mr. Ward.

Vote Ayes 7 Nays 0

Review Committee:

No Report

Legislative Committee:

No Report

Executive Committee:

No Report

**SUPERINTENDENT'S REPORT:**

Mr. Darter summarized the Incident Report; 82 calls.

Mr. Darter summarized work done by Accu-Dig to repaired hole in the suction pipe at Buffalo lift station 1.

Mr. Darter presented Outstanding Check Write-Offs for total amount of \$ 398.07 for checks not cleared and past 2-year time limit to cash. Mrs. Faker made a motion to approve the write-off of the checks, seconded by Mrs. Gibson.

Vote Ayes 7 Nays 0

**ATTORNEY'S REPORT:**

Mr. Tribbett discussed Rothenberger letter.

Mr. Tribbett discussed Fain litigation.

**TREASURER'S REPORT:**

Mr. Koleszar made a motion to pay all claims as follows:

Operation & Maintenance Fund claim voucher in the amount of \$ 167,210.24,  
Capital Improvement Fund claim voucher in the amount of \$ 49,712.98,  
Payroll Fund – Board of Trustees claim voucher in the amount of \$ 500.00,  
Payroll Fund – Employees claim voucher in the amount of \$ 95,371.38,  
Employee Benefits – INPRS claim voucher in the amount of \$ 15,234.63,

seconded by Mr. Welsh.

Vote Ayes 7 Nays 0

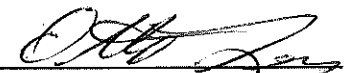
**OTHER BUSINESS:**

Finance Committee will meet on October 5, 2023 at 3:30 pm, with Personnel Committee meeting immediately after.

Review Committee will meet on October 12, 2023 at 4:30 pm.

With no further business before the Board, Mr. Leis made a motion to adjourn at 6:50 pm.

  
Mrs. Jan Faker, Secretary

  
Mr. Dick Leis, President